Hana Alqasem
Web Developer

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WORK EXPERIENCE
Copytalk
May 2014 – May 2016; Feb. 2021 – May 2024
Quality Assurance Agent and Scribe
Sarasota, Florida, USA
- Responsible for transcribing and editing closed captions for major television networks and film companies.
    - Trained on and assessed for grammar standards based on the Associated Press Stylebook as well as spelling standards based on the Merriam Webster Dictionary. I used these standards to correct and edit employees' transcriptions before submitting their work for approval.
- Tasked with transcribing audio-to-text e-mail dictations for financial representatives from major firms.
- Held position on a board of staff members who met regularly to discuss how to allocate the yearly budget for staff equipment.
- Invited to return to the job during the COVID crisis.

The Business Observer
Jan. 2019 – Apr. 2020; Nov. 2020 – Oct. 2021
Legal Advertising Associate
Sarasota, Florida, USA
- Worked with a small team to publish legal notice advertisements for clients in the weekly edition of the Business Observer newspaper.
    - Used Adobe InDesign and Adobe Acrobat to access, type, process, edit and lay out legal notices.
- Responsible for e-mail and phone correspondence with regular clients, making sure that their notices were properly typed and formatted to their individual specifications.
- Tasked with all data entry and invoicing associated with these publications.
- Invited to return to the job during the COVID crisis.

EDUCATION
New College of Florida
May 2015
BA, Philosophy
Sarasota, Florida

PROJECTS
93 Ipsum
Developed a custom lorem ipsum and oracle generator using HTML, CSS and vanilla JavaScript. The app accepts user input to generate random paragraphs and snippets of excerpted text. It is fully responsive.

Lucid Dream Alarm
Created an app for an online lucid dreaming community with a preset alarm interval using a popular method for lucid dreaming. It was made using HTML, CSS and vanilla JavaScript, and it is fully responsive.

Digital Dreamachine
This app uses rhythmic flashing lights to induce a meditative hypnagogic state. It includes customization settings to allow users to personalize their experience. It was made with HTML, CSS and vanilla JavaScript. It is fully responsive.

SKILLS
HTML, CSS, JavaScript, Adobe Photoshop, Git, Bootstrap, ReactJS